



Discipline Policy

St. Declan's School for Boys encourages learners to hold themselves accountable and in doing so, create an atmosphere where punishment is no longer necessary. Keeping this mentality in mind, we utilise a system of demerits for unfavourable behaviour and merits for positive/productive behaviour. Earning merits do not discredit a learner's demerits. All merits and demerits accumulate over the calendar year and get reset at the end of the school year. It is the staff member's discretion when assigning merits or demerits. Warnings may be given before assigning demerits, dependant on the severity. The live list of demerits and merits can be found on the school online system where teachers assign demerits and merits. General merits or demerits (level 1-5) may be assigned to learners for reasons not shown on school online system or if the seriousness of the offense should exceed the assigned demerit points.

DEMERITS

There are 5 levels of offences, each rising in seriousness and allocation of demerits. The points vary from one (1) demerit to fifty (50) demerits. All staff are allowed to allocate demerits through the demerit system.

Each time a learner receives a certain number of demerits the learner will be given a punishment as per the table below.

Number of demerits	Punishment
10	Attend Friday detention (1 hour).
20	Attend Friday Headmaster's detention (2 hours community service). Daily report for 1 week.
30	Attend Friday Headmaster's detention (2 hours community service). Attend a parents/guardian meeting with the HOD. Suspension for 1 day.
40	Attend Friday Headmaster's detention (2 hours community service). Attend a parents/guardian meeting with the Head of Discipline. Suspension for 2 days.
50	Attend Friday Headmaster's detention (2 hours community service). Attend a parents/guardian meeting with the Headmaster/Headmistress. Suspension for 3 days.
60	Expelled from St Declan's.



Any of the punishments above may be enforced by the St Declan's management staff at their discretion, even if a learner has not achieved the required demerits. The punishments above are a guideline and St Declan's management have the right to change the punishments at their discretion. The demerit system is not the only way in which a learner can be expelled.

MERITS

There are 5 levels of merits. Learners receive merits for positive behaviour and achievements in academics. The points vary from one (1) merit to seven (7) merits. All staff are allowed to allocate merits through the merit system.

Each time a learner receives a certain number of merits the learner will be given a reward as per the tables below. Should a learner prefer to receive a previously awarded reward, they must discuss it with the relevant staff member.

PRIMARY SCHOOL

Number of merits	Reward
10	Skip the line at the tuckshop OR get a free chocolate.
20	Wear funky shoes for a day.
30	Wear a funky cap for a day.
40	Wear civvies for a day.
50	Leave school at 12:45 on a Friday.
60	Have a special ice-cream.
70	Have a dip in the Goodie box.
80	Milkshake with the Register teacher OR Grade Controller.
90	Cupcakes with the HOD.
100	Tea with the Headmaster.



HIGH SCHOOL

Number of merits	Reward
10	Skip the line at the tuckshop OR get a free chocolate.
20	Civvies voucher to use on a day of their choosing.
30	Free lunch at tuckshop.
40	Free take-out/delivery lunch.
50	Free lunch off the school property.
60	Fun excursion off the school property.

DAILY REPORT

A daily report may be issued by a staff member or requested by a parent for many reasons, including but not limited to academics, behaviour, attitude, and learning self-discipline. A daily report cycle is one-week long and learners may be placed on daily report for multiple weeks. A St Declan's staff member will contact the relevant parent/guardian if a learner has been placed on daily report.

It is the responsibility of the learner to make sure each teacher signs his daily report after every period. Learners are also required to get the daily report signed by their parents at the end of every day and their register teachers every morning.



DISCIPLINARY POINTS

Demerits

Seriousness	Name of offense	Points
Level 1	Disruptive behaviour	1
	Work not complete	
	Forgotten items	
	Not attended	
	Late coming	
	Daily report not signed	
	Uniform/hair incorrect	
Level 2	Using electronic device	5
	Selling goods	
	Dishonesty	
Level 3	Bunking	10
	Going out of bounds	
	Racism	
	Fighting/ Bullying	
	Vandalism	
Level 4	Putting school in disrepute	20
	Smoking	
	Theft	
	Illegal substances	
Level 5	Possession of a weapon	Expulsion
	Criminal offense	

Merits

Standard	Name of act	Points
Level 1	Good behaviour	1
	Displays of grace	
	Charity	
	Sportsmanship/good sportsman	
	Displaying a school value	
	Player of the match	
	Helpful	



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Level 2	Good behaviour	2
	Displays of grace	
	Charity	
	Sportsmanship/good sportsman	
	Displaying a school value	
	Player of the match	
	Helpful	
Level 3	Good behaviour	3
	Displays of grace	
	Charity	
	Sportsmanship/good sportsman	
	Displaying a school value	
	Player of the match	
	Helpful	
Level 4	Academic average of 90% & above (per term) (Grd RR-3)	5
	Academic average of 80% & above (per term) (Grd 4-9)	
	Academic average of 75% & above (per term) (Grd 10-12)	
	Academic average improvement of 5% (per term) (Grd RR-7)	
Level 5	Academic average improvement of 5% (per term) (Grd 8-12)	7